MEETING MINUTES
Meeting of the Quitman Development (QDC) Board of Directors
Monday, November 12, 2012 – 5:35 PM
Quitman City Hall – Office of the QDC Executive Director
401 E. Goode Street, Quitman, Texas 75783

QDC BOARD PRESENT: Randy Bennett, President; Jerry Edwards, Vice President;Randy Dunn, Member Richard Kleebauer, Member; and Trey Teaff, Member

QDC BOARD ABSENT: Rickey Cameron, Member and Mark Ellison, Member

STAFF PRESENT: Mike Hall, QDC Executive Director (Secretary/Treasurer)

I. Call to Order
Bennett called the meeting to order at 5:35 PM.

II. Invocation
At Bennett's request, Dunn led an invocation.

III. Pledge of Allegiance
Bennett led the Pledge of Alliance.

IV. Citizen Comments
Bennett offered an opportunity for Citizen Comments, no comments were made.

V. Action Items
Item 1 – **Board Meeting Minutes 7/9/12**
Kleebauer made a approve the minutes, Dunn seconded the motion. The motion passed unanimously.

Item 2 – **Financial Report**
Hall presented members a written financial report contained in their meeting packet and gave a brief presentation on the current financial state of the Corporation's operating and construction funds.
Teaff made a motion to approve the report as presented, Kleebauer seconded the motion. The motion passed unanimously.

Item 3 – **QDC Board Appointment**
Bennett explained that the Board had previously approved reappointment of several expiring terms including Ellison who no longer wished to be reappointed. He noted David Dobbs had expressed interest and having briefly visited with Dobbs felt he would be a fine addition to the Board. He recommended the Board nominate Dobbs in Ellison's seat.
Edwards made a motion to nominate David Dobbs to fill the Board seat being vacated by Ellison, Teaff seconded the motion. The motion passed unanimously.

Item 4 – Richards Street Drainage Study / Development
Steve Bennett with Adams Engineering presented a drainage study on the Richards Street extension and property. There was general discussion about the drainage concerns surrounding the project and the potential incorrect sizing / installation of stormwater piping at the roadway. The study included two alternative designs for resolving the potential overflow, which included a large drainage feature and also replacing the installed piping. There was general consensus that installation of a solution was development dependant since the increased flow of stormwater runoff would also be due to development. There was also general consensus about discussing the matter with the previous project engineer. There was also general consensus about conducting soil surveys on the property to be able to better represent the development potential of the land.
Kleebauer made a motion to authorize the expenditure of not more than the available construction funds to take soil samples in cores on quadrants throughout the property, Dunn seconded the motion. The motion passed unanimously.

Adjournment
Kleebauer made a motion to adjourn, Teaff seconded the motion. The motion passed unanimously.

The meeting was adjourned at 7:15 PM.

I HEREBY CERTIFY THAT THESE MINUTES ARE A TRUE AND CORRECT RECORD OF THE ITEMS CONSIDERED AND ACTION TAKEN AT THIS MEETING AND THAT THESE MINUTES HAVE BEEN APPROVED AS TRUE AND CORRECT AND THAT AN EXECUTED COPY IS ON FILE WITH THIS OFFICE.

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MICHAEL E. HALL
BOARD SECRETARY