



**REGULAR MEETING MINUTES**  
**City Council – City Of Quitman, Texas**  
Thursday March 16, 2017, 5:30 PM

City Council Chambers, City Hall - 401 E Goode Street, Quitman, TX

**Council Present:** J.R. Evans, Mayor; David Dobbs, Mayor Pro-Tem; Susan Resnik, Alderman; Randy Dunn, Alderman, Brad Medlin, Alderman and Kevin Gilbreath, Alderman.  
**Council member absent:** none

**Staff Present:** Jim McLeroy, City Attorney; Walter Lutonsky, Streets & Maintenance Director; Dee Gilbreath, Utilities Director; Scott Wheeler, Fire Chief; Jon Farmer (*for Kelly Cole, Police Chief*); Delene Allen, Civic Services Director; and Greg Hollen, City Secretary / Administrator. City Finance Clerk Sheryl Laudenslager and Municipal Services Clerk Lauran Maynard also present.

**Staff Absent:** none

**Mayor Evans called the meeting to order at 5:30 PM.**

**Mayor Evans gave an invocation and Alderman Gilbreath led the recitation of the United States Pledge and the Texas Pledge**

**Item 1 Citizen Comments** None

**Item 2 Mayor comments**

The Mayor mentioned he hoped everyone was enjoying their spring breaks. He read a proclamation regarding motorcycle safety awareness month (in May) and presented a certificate acknowledging the city's support for motorcycle safety to Mr. Steven Edwards, of the Hi-Way Motorcycle group. Mayor Evans also mentioned we would have a presentation by Mr. Roger Johnson of the Greater Tyler Association of Realtors this evening, following the WCIC monthly report.

**CONSENT AGENDA**

*All items under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

Item 3 February 16, 2017 City Council Regular Meeting Minutes

Item 4 Financial Report as of February 28, 2017

Item 5 Budget Report as of February 28, 2017

Item 6 February Departmental Reports,

***Alderman Resnik made a motion to approve the Consent Agenda, Alderman Dunn seconded the motion. The motion passed unanimously.***

**Item 7 Wood County Industrial Commission Representative Report**

WCIC representative Martha Scroggins provided the commission's monthly activity report summary covering the minutes of their March 2, 2017 meeting. She mentioned that Ms. Dana Donahue has been selected to the board as a member at large, from Lake Fork area. Ms. Scroggins discussed ongoing efforts in marketing and advertising, including possible membership in the Texas Lodging Association, which was declined due to cost. The board did appoint a committee to review possible engagement with "trip advisor" website and other advertising opportunities. Deadline for HOT funds for the coming year has been set for May 12, 2017. Mayor Pro Tem Dobbs asked about current county wide occupancy rates to gauge business activity. Finally, board accepted the resignation of Mr. Brad Floyd, *Quitman*, to the board and noted the city council would be discussing a replacement at this council meeting tonight.

**Item 8 Greater Tyler Association of Realtors Presentation by Roger Johnson**

Mr. Johnson provided an overview of the organization and highlighted his role as the Governmental Affairs Director. He provided his backgrounds in economic development and area chamber work and previewed the real estate organizational efforts during the current state legislative session. In response to questions by Alderman Resnik and Mayor pro tem Dobbs he recounted efforts in Van to lure a Marriott hotel property there. He will return at a later date to provide an overview of legislation of importance to their organization and our community.

## ORDINANCES

*There are no Ordinances to discuss this month*

### **Item 9 Resolution approving Interlocal Election Contract with Wood County**

This is an additional companion Resolution to last two month's ORDER 011917(01) and Resolution R021617(A), regarding authorizing May 6<sup>th</sup> election activities. This resolution outlines the rental and usage of election machines (equipment) for the joint election process.

***Alderman Gilbreath made a motion to approve; Alderman Medlin seconded the motion. The motion passed unanimously.***

### **Item 10 Resolution requesting appointment of replacement to fill WCIC Vacancy**

The Mayor nominated and the city council is requested to approve the appointment of Dr. Joanne Wisdom to the WCIC board, filling the unexpired term of Brad Floyd as a City of Quitman representative. Both the Mayor and Mayor Pro Tem noted Ms. Wisdom's business and civic engagement in our community and her 'servant leader' mindset.

***Alderman Dunn made a motion to approve; Mayor Pro-Tem Dobbs seconded the motion. The motion passed unanimously.***

### **Item 11 Resolution authorizing securing financing to Purchase Hand held Radios for the Fire Department**

Fire Chief Scott Wheeler reviewed this RFP to the three local banks (BTH, CNB & WCNB) to provide funding for fifteen (15) KENWOOD radios and related accessories for the department. He responded to questions regarding compatibility with equipment purchased in the fall for the Fire department and Police department, thru a grant from ETCOG, and these products are indeed compatible with the MOTOROLA equipment received at that time. Chief Wheeler noted the lifecycle on these type of radios is six to seven years, and their enhanced clarity and range of distance was a significant technological and safety upgrade. All three banks responded to the RFP for up to \$13,000.00 in financing, and BTH was the low bidder, with 2.75% interest. CNB & WCNB proposals were same terms, at a 3.75 interest rate. City Secretary /Administrator Hollen will work with the BTH staff and our FD leadership to secure this funding.

***Mayor Pro Tem Dobbs made a motion to approve; Alderman Resnik seconded the motion. The motion passed unanimously.***

## Adjournment

***Alderman Gilbreath made a motion to approve, Mayor Pro-Tem Dobbs seconded the motion. The motion passed unanimously.***

***The meeting was adjourned at 6:03 PM***

***I HEREBY CERTIFY THAT THESE MINUTES ARE A TRUE AND CORRECT RECORD OF THE ITEMS CONSIDERED AND ACTION TAKEN AT THIS MEETING AND THAT THESE MINUTES HAVE BEEN APPROVED AS TRUE AND CORRECT AND THAT AN EXECUTED COPY IS ON FILE WITH THIS OFFICE.***

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***Gregory D. Hollen  
City Secretary / Administrator***