

**MEETING MINUTES**  
**City Council, City Of Quitman**  
Thursday, June 21, 2012 – 7:00 PM  
City Council Chambers, City Hall – 401 E. Goode Street, Quitman, TX

**COUNCIL PRESENT:** Jerry Edwards, Mayor; J.R. Evans, Mayor Pro-Tem; Toni Cole, Alderman; Larry Crow, Alderman; and Sam Lange, Alderman

**COUNCIL ABSENT:** Randy Dunn, Alderman

**STAFF PRESENT:** Delene Allen, Civic Services Director; Meri Joy Brightwell, Assistant City Secretary; Kelly Cole, Police Chief; Dee Gilbreath, Utilities Director; Mike Hall, City Secretary / Administrator; Walter Lutonsky, Streets & Maint Director; Jim McLeroy, City Attorney, and Junior Stovall, 2<sup>nd</sup> Assistant Fire Chief (for Scott Wheeler, Fire Chief).

**Edwards called the meeting to order at 7:00 PM.**

***Edwards gave an invocation and Lange led the pledge.***

**Item 1 – Citizen Comments (COMMENT ONLY)**

There were no Citizen Comments.

**Without objection Items 2 and 3 were taken together as one item.**

**Item 2 – May 17, 2012 City Council Meeting Minutes**

**Item 3 – May 18, 2012 City Council Meeting Minutes**

***Crow made a motion to approve the minutes, Evans seconded the motion. The motion passed unanimously.***

**Item 4 – May Financial Report**

***Evans made a motion to approve the report, Crow seconded the motion. The motion passed unanimously.***

**Item 5 – May Budget Report**

***Evans made a motion to approve the report, Crow seconded the motion. The motion passed unanimously.***

**Item 6 – May Departmental Reports**

Hall noted the upcoming 3<sup>rd</sup> Annual Community Ice Cream Social on July 7<sup>th</sup> at Hogg Park.

***Crow made a motion to approve the reports, Evans seconded the motion. The motion passed unanimously.***

**Item 7 – FYE 2013 Preliminary Budget**

Hall discussed the Preliminary Budget noting the memo and worksheets provided to the Council in their packets. He noted the intent to provide a 2% merit increase by department based on increase in the Consumer Price Index (CPI) for Texas from the previous year. He also noted anticipated increases in health and dental premiums and the potential need to adjust health deductibles in the City provided plan to share the portion of the increase between the City and those employees who 'use' their health insurance.

Edwards discussed the \$10,000 increase in vehicle acquisition for the Fire Department for the potential of a 5% grant match for an Aerial Truck. There was general consensus to remove this amount from the budget and provide it later by Council action from the General Fund unallocated balance or another source if the grant should be awarded.

Edwards noted the potential need for replacement of HVAC units at the Library and the possible addition of funding or a portion of funding for such into the budget. He noted the possibility of the Memorial Fund burdening the upfront cost with the City refunding such in portions over multiple budget cycles.

***There was no action on this item.***

**Adjournment**

***Crow made a motion to adjourn, Evans seconded the motion. The motion passed unanimously.***

**The meeting was adjourned at 7:30 PM.**

**I HEREBY CERTIFY THAT THESE MINUTES ARE A TRUE AND CORRECT RECORD OF THE ITEMS CONSIDERED AND ACTION TAKEN AT THIS MEETING AND THAT THESE MINUTES HAVE BEEN APPROVED AS TRUE AND CORRECT AND THAT AN EXECUTED COPY IS ON FILE WITH THIS OFFICE.**



**MICHAEL E. HALL**  
**CITY SECRETARY-ADMINISTRATOR**