

MEETING MINUTES
City Council, City Of Quitman
Thursday, August 16, 2012 – 7:00 PM
City Council Chambers, City Hall – 401 E. Goode Street, Quitman, TX

COUNCIL PRESENT: J.R. Evans, Mayor Pro-Tem; Sam Lange, Alderman; Larry Crow, Alderman; and Randy Dunn, Alderman

COUNCIL ABSENT: Jerry Edwards, Mayor; Toni Cole, Alderman.

STAFF PRESENT: Delene Allen, Civic Services Director; Meri Joy Brightwell, Assistant City Secretary / Court Clerk; Kelly Cole, Police Chief; Dee Gilbreath, Utilities Director; Mike Hall, City Secretary / Administrator; Walter Lutonsky, Streets & Maint. Director; Jim McLeroy, City Attorney; and Tammy Gilmore for Scott Wheeler, Fire Chief.

Evans called the meeting to order at 7:00 PM.
Dunn gave the invocation at Evans' request. Evans led the pledge.

Item 1 – Citizen Comments (COMMENT ONLY)

Felipe and Tina Paredes were present to introduce themselves as the new owners of the Paredes Family Restaurant, formerly Papadales Restaurant.

Item 2 – July 19, 2012 City Council Meeting Minutes

Crow made a motion to approve the minutes, Lange seconded the motion. The motion passed unanimously.

Item 3 – July Financial Report

Crow made a motion to approve the report, Dunn seconded the motion. The motion passed unanimously.

Item 4 – July Budget Report

Crow made a motion to approve the report, Lange seconded the motion. The motion passed unanimously.

Item 5 – July Departmental Reports

Evans asked if any of the department heads wished to add anything. Hall announced the upcoming 3rd annual car show in the park September 8 and the First Responders Appreciation dinner at the Masonic Lodge on September 15. Hall also spoke of the Old Settlers Reunion stating the turnout was as good as other years and there were no issues in the use of the park. There were no other additions or discussion of the department reports.

Crow made motion to approve the reports, Dunn seconded the motion. The motion passed unanimously.

Item 6 – Private Beverage Club Regulation & Permitting Amendment – Transfer of License

Evans read the caption of the ordinance and explained that passage of the ordinance would amend the private beverage club regulations to allow for the transfer of a permit in the event of the sale of a property.

Crow made a motion to pass the ordinance, Lange seconded the motion. The motion passed unanimously.

Item 7 – Transfer of Private Beverage Club Permit – Izzy's Social Club – 617 S Main Street

Evans introduced the resolution and explained approval would allow for the transfer of a private beverage club to the new owners of the property. The new owners, Felipe and Tina Paredes, were present to answer questions concerning the transfer of the property and the license. Crow asked if the name of the club would stay the same, the Paredes stated the club name would change to Paredes Bar & Grill per TABC suggestion under a new permit, but that the current permit for Izzy's Social Club had been transferred under their control.

Crow made a motion to approve the Resolution as presented with the addition of authorizing transfer of the permit with the change of the name upon the subsequent issuance of a new TABC permit, Lange seconded the motion. The motion passed unanimously.

Item 8 – Bookman Street Paving & Drainage Improvements Project Bids

Evans introduced the resolution and explained approval would accept a bid from Reynolds & Kay of Tyler, Texas. Hall recapped the history of the project and bid process, reminding members that the project had previously been both for Bookman Street and the West Lift Station combined. In the first bid, total bids had come back nearly \$80,000 over the available budget. Hall explained that both projects combined had come in over budget for a second time by \$36,849.98 and recommended accepting the bids as the specifications had been adjusted as much as possible to properly complete the project within the grant agreement limitations and desired outcome. He also noted that there were time constraints to be met in letting the contracts and commencing work in accordance with the grant agreement.

Crow made a motion to approve the resolution, Lange seconded the motion. The motion passed unanimously.

Item 9 – West Lift Station Rehabilitation Project Bids

Evans introduced the resolution and explained approval would accept a bid from 7-H Construction Company of Tyler, Texas.

Crow made a motion to approve the resolution, Lange seconded the motion. The motion passed unanimously.

Item 10 – Community Development Block Grant Local Match Funding Allocation

Evans introduced the resolution and explained approval would allocate funding for the Community Development Block Grant project on Bookman Street and the West Lift Station from funds in a previous project set aside for the West Lift Station, the Streets Maintenance Reserve Fund, and the current Streets Construction budget line. Crow asked if the allocation would affect the upcoming budget, Hall confirmed that as presented the resolution only authorized an allocation from the current (FYE 2012) budget in the amount of \$4,686.31. He also noted that funds from the Streets Maintenance Reserve Fund, in the amount of \$51,159.32, would be used. The remainder of needed funds, \$8,504.35 would come from the West Lift Station project. Hall explained this allocation would cover both the city's required \$27,500 local match for the grant and the \$36,849.98 project overage.

Crow made a motion to approve the resolution, Dunn seconded the motion. The motion passed unanimously.

Item 11 – East Texas Council of Governments Representative Designation

Evans introduced the resolution and explained approval would approve the designation of the Mayor as the city's representative to the East Texas Council of Governments. He noted the previous representative had been former Alderman Richard Kleebauer and that the Mayor desired to serve in such capacity.

Crow made a motion to approve the resolution, Dunn seconded the motion. The motion passed unanimously.

Item 12 – Fiscal Year Ending 2013 Proposed Budget

Hall discussed the memo provided to members in their packet regarding potential changes to the budget from preliminary to proposed stages. He noted that now was the time for any questions or comments so that any changes could be made before the final budget was submitted for approval in the September meeting. Hall pointed out that the budget is truly balanced, that funds were not being borrowed to bring it into balance.

Hall noted that the property tax rate could remain the same or be lowered to the effective rate by reducing expenditures slightly. There was extended discussion regarding utility rates with concern to the proposed increase of 1% to water/sewer rates. Lange suggested the reduction of the Systems Improvement Surcharge by 1% to correspond to the increase in the operational rates.

No action was taken on this item.

Adjournment

Crow made a motion to adjourn, Lange seconded the motion. The motion passed unanimously.

The meeting was adjourned at 7:40 PM.

I HEREBY CERTIFY THAT THESE MINUTES ARE A TRUE AND CORRECT RECORD OF THE ITEMS CONSIDERED AND ACTION TAKEN AT THIS MEETING AND THAT THESE MINUTES HAVE BEEN APPROVED AS TRUE AND CORRECT AND THAT AN EXECUTED COPY IS ON FILE WITH THIS OFFICE.



**MICHAEL E. HALL
CITY SECRETARY-ADMINISTRATOR**