

MEETING MINUTES
City Council, City Of Quitman
Thursday, September 20, 2012 – 7:00 PM
City Council Chambers, City Hall – 401 E. Goode Street, Quitman, TX

COUNCIL PRESENT: Jerry Edwards, Mayor; J.R. Evans, Mayor Pro-Tem; Toni Cole, Alderman; Larry Crow, Alderman; Sam Lange, Alderman; and Randy Dunn, Alderman

STAFF PRESENT: Delene Allen, Civic Services Director; Meri Joy Brightwell, Assistant City Secretary / Court Clerk; Kelly Cole, Police Chief; Dee Gilbreath, Utilities Director; Mike Hall, City Secretary / Administrator; Walter Lutonsky, Streets & Maint Director; Jim McLeroy, City Attorney; and Scott Wheeler, Fire Chief.

Edwards called the meeting to order at 7:00 PM.

At Edwards request, Evans lead an invocation and Crow lead the pledge.

At 7:01 PM, without objection Edwards convened a Public Hearing for the purpose of hearing public comment on the Fiscal Year Ending 2013 Budget.

No comments were made during the public hearing.

At 7:02 PM, without objection Edwards closed the public hearing.

Item 2 – Citizen Comments (COMMENT ONLY)

Sara de la Rosa invited everyone to attend the an informational meeting for the Quitman Volunteer chapter of the Northeast Texas Child Advocacy Center at the Quitman Public Library Sunday, September 23, 2012. She spoke briefly about the activities of the chapter and the purpose of the meeting.

Item 3 – August 16, 2012 City Council Meeting Minutes

Crow made a motion to approve the minutes, Evans seconded the motion. The motion passed unanimously.

Item 4 – August Financial Report

Crow made a motion to approve the report, Evans seconded the motion. The motion passed unanimously.

Item 5 – August Budget Report

Crow made a motion to approve the report, Evans seconded the motion. The motion passed unanimously.

Item 6 – August Departmental Reports

Edwards asked if any of the department heads wished to add anything to their reports. Allen mentioned TJC was holding classes at the library. She also mentioned the Bluegrass Acoustical event at the Library every 2nd Friday each month.

Crow made motion to approve the reports, Evans seconded the motion. The motion passed unanimously.

Item 7 – Utility Rates & Charges

Edwards read the caption of the ordinance and explained the ordinance would increase the water, sewer, and administrative rates by 1% and decrease the system improvements rate from 30% to 29%.

Crow made a motion to pass the ordinance, Evans seconded the motion. The motion passed unanimously.

Item 8 – Solid Waste Disposal Rates

Edwards introduced the ordinance stating that this ordinance would increase rates for all customers by 2% over current rates.

Dunn made a motion to pass the ordinance, Evans seconded the motion. The motion passed unanimously.

Item 9 – Fiscal Year Ending 2013 Budget

Evans made a motion to approve the resolution, Crow seconded the motion. The motion passed unanimously.

Item 10 – Fiscal Year Ending 2012 Audit Engagement

Edwards introduced the resolution noting it would approve Acker and Company to conduct the FYE 2012 Audit.

Crow made a motion to approve the resolution, Evans seconded the motion. The motion passed unanimously.

Item 11 – Tax Collection Services Agreement with Wood County

Edwards introduced the resolution noting passage would authorize execution of the agreement and recommended approval stating that the agreement was the same as previous years.

Crow made a motion to approve the resolution, Evans seconded the motion. The motion passed unanimously.

Item 12 – Library Services Agreement with Wood County

Edwards introduced the resolution noting passage would authorize execution of the agreement and recommended approval stating that the agreement was the same as previous years.

Crow made a motion to approve the resolution, Cole seconded the motion. The motion passed unanimously.

Item 13 – Emergency Management Services Agreement with Wood County

Edwards introduced the resolution noting passage would authorize execution of the agreement and recommended approval stating that the agreement was the same as previous years.

Crow made a motion to approve the resolution, Evans seconded the motion. The motion passed unanimously.

Item 14 – Personnel Policies & Practices Manual Revision (Relief Operator Increment)

Edwards introduced the resolution stating it would increase the relief operator weekend pay from \$40 to \$80 and recommended approval as the increase had been previously discussed as a part of the budget process and was included in the approved budget.

Crow made a motion to approve the resolution, Evans seconded the motion. The motion passed unanimously.

Item 15 – Texas Municipal League Intergovernmental Risk Pool Board of Trustees Ballot

Edwards introduced the resolution noting passage would authorize him to cast the ballot for the TMLIRP Board of Trustees for Place 11, Greg Ingham; Place 12, Larry Gilley; Place 13, Byron Black; and Place 14, Pat Norriss. He noted these were the current incumbent directors and he recommended approval.

Crow made a motion to approve the resolution, Evans seconded the motion. The motion passed unanimously.

Adjournment

Cole made a motion to adjourn, Evans seconded the motion. The motion passed unanimously.

The meeting was adjourned at 7:14 PM.

I HEREBY CERTIFY THAT THESE MINUTES ARE A TRUE AND CORRECT RECORD OF THE ITEMS CONSIDERED AND ACTION TAKEN AT THIS MEETING AND THAT THESE MINUTES HAVE BEEN APPROVED AS TRUE AND CORRECT AND THAT AN EXECUTED COPY IS ON FILE WITH THIS OFFICE.



**MICHAEL E. HALL
CITY SECRETARY-ADMINISTRATOR**