

MEETING MINUTES
City Council, City Of Quitman
Thursday, March 21, 2013 – 7:00 PM
City Council Chambers, City Hall – 401 E. Goode Street, Quitman, TX

COUNCIL PRESENT: J.R. Evans, Mayor Pro-Tem; Toni Cole, Alderman; Larry Crow, Alderman; and Sam Lange, Alderman;

COUNCIL ABSENT: Randy Dunn, Alderman

STAFF PRESENT: Delene Allen, Civic Services Director; Kelly Cole, Police Chief; Mike Hall, City Secretary / Administrator; Meri Joy Brightwell, Assistant City Secretary; Dee Gilbreath, Utilities Director; Walter Lutonsky Streets & Maint. Director; and Tammy Gilmore (for Scott Wheeler, Fire Chief)

Evans called the meeting to order at 7:00 PM.
Evans lead an invocation and the pledge.

Item 1 – Citizen Comments (COMMENT ONLY)

Item 2 – February 21, 2013 City Council Regular Meeting Minutes

Crow made a motion to approve the minutes, Cole seconded the motion. The motion passed unanimously.

Item 3 – March 7, 2013 City Council Special Meeting Minutes

Crow made a motion to approve the minutes, Cole seconded the motion. The motion passed unanimously.

Item 4 – February Financial Report

Crow made a motion to approve the report, Lange seconded the motion. The motion passed unanimously.

Item 5 – February Budget Report

Crow made a motion to approve the report, Lange seconded the motion. The motion passed unanimously.

Item 6 – February Departmental Reports

Evans asked if any of the department heads wished to add anything to their reports, with no City department head choosing to add additional information. Evans noted his concern about outstanding 2012 violations on the Fire Marshal's Report.

Chana Gail Willis, Executive Director with the Wood County Industrial Commission, highlighted certain information contained in the WCIC reports in the Council packets. She noted the May 15th deadline for Hotel Occupancy Tax funding applications. She also noted a pending request for downtown maps from cities.

Cole gave an extensive presentation on the Police Department, including: personnel, equipment, funding, and operations.

Cole made motion to approve the reports, Evans seconded the motion. The motion passed unanimously.

Item 7 – May 11, 2013 City General Election – Cancellation Order

Evans read the caption of the order and explained passage would cancel the May 11, 2013 City General Election as all candidates had been certified as unopposed.

Crow made a motion to pass the ordinance, Lange seconded the motion. The motion passed unanimously.

Item 8 – Regulation of Alcohol on City Owned Property

Evans read the caption of ordinance explaining passage would amend the Code of Ordinances to allow for alcohol use on the two specified City properties, the Carroll Green Civic Center and the Stinson House, in accordance with separately approved policies set by the governing boards over those facilities.

Crow made a motion to pass the ordinance, Lange seconded the motion. The motion passed unanimously.

Item 9 – Carroll Green Civic Center – Alcohol Policy

Evans introduced the resolution explaining it would approve policy as submitted by the Carroll Green Civic Center Board of Directors.

Crow made a motion to approve the Resolution, Cole seconded the motion. The motion passed unanimously.

Item 10 – Stinson House – Alcohol Policy

Evans introduced the resolution explaining it would approve the policy as submitted by the Friends of the Arboretum Board.

Crow made a motion to approve the resolution, Lange seconded the motion. The motion passed unanimously.

Item 11 – Telecommunications Right-of-Way Access Line CPI Adjustment

Evans introduced the resolution explaining approval would allow no action to be taken on the CPI Adjustment and forgo any increase in Right-of-Way Access charges.

Crow made a motion to approve the resolution, Lange seconded the motion. The motion passed unanimously.

Item 12 – Atmos Cities Steering Committee Participation

Evans introduced the resolution explaining approval would allow for continued participation by the City in the ACSC, which acted on behalf of the City in negotiations with Atmos energy.

Lange made a motion to approve the resolution, Cole seconded the motion. The motion passed unanimously.

Item 13 – Engineering Task Order with KSA Engineers (Wastewater Treatment Plant [WWTP] Rehab)

Evans introduced the resolution explaining approval would authorize the execution of the Task Order for the Wastewater Treatment Plant engineering, noting the City would be able to give notice to proceed as each phase was funded.

Cole made a motion to approve the resolution, Crow seconded the motion. The motion passed unanimously.

Item 14 – Engineering Task Order with KSA Engineers (Raw Water Intake Rehab)

Evans introduced the resolution explaining approval would authorize the execution of the Task Order for the Raw Water Intake engineering, noting the City would be able to give notice to proceed as each phase was funded.

Crow made a motion to approve the resolution, Cole seconded the motion. The motion passed unanimously.

Item 15 – Utility Capital Improvement Allocation (WWTP Rehab: Engineering Study Report)

Evans introduced the resolution explaining approval would allocate \$20,000.00 from the Utility Capital Improvement Fund for the Study and Report Phase.

Crow made a motion to approve the resolution, Cole seconded the motion. The motion passed unanimously.

Item 16 – Utility Capital Improvement Allocation (Raw Water Intake: Engineering Study Report)

Evans introduced the resolution explaining approval would allocate \$27,250.00 from the Utility Capital Improvement Fund for the Study and Report Phase.

Crow made a motion to approve the resolution, Cole seconded the motion. The motion passed unanimously.

Adjournment

Cole made a motion to adjourn, Crow seconded the motion. The motion passed unanimously.

The meeting was adjourned at 7:45 PM.

I HEREBY CERTIFY THAT THESE MINUTES ARE A TRUE AND CORRECT RECORD OF THE ITEMS CONSIDERED AND ACTION TAKEN AT THIS MEETING AND THAT THESE MINUTES HAVE BEEN APPROVED AS TRUE AND CORRECT AND THAT AN EXECUTED COPY IS ON FILE WITH THIS OFFICE.



MICHAEL E. HALL