

MEETING MINUTES

Meeting of the Quitman Development Corporation (QDC) Board of Directors

Monday, January 14, 2013 – 5:35 PM
Quitman City Hall – City Council Chambers
401 E. Goode Street, Quitman, Texas 75783

QDC BOARD PRESENT: Randy Bennett, President; Trey Teaff, Treasurer (left at 5:50 PM) ; David Dobbs, Member; Randy Dunn, Member (arrived at 5:46 PM); Richard Kleebauer, Member

QDC BOARD ABSENT: Jerry Edwards, Vice President(deceased); Rickey Cameron, Member

STAFF PRESENT: Mike Hall, QDC Executive Director (Secretary)

I. Call to Order

Bennett called the meeting to order at 5:40 PM.

II. Invocation

At Bennett's request, Hall led an invocation.

III. Pledge of Allegiance

Bennett led the Pledge of Alliance.

IV. Citizen Comments

Bennett offered an opportunity for Citizen Comments. Chana Gail Willis, Executive Director of the Wood County Industrial Commission, was present to give an overview of the current activity of the WCIC. She discussed the upcoming Buffalo / Carp Challenge at Lake Fork and the upcoming expansion project at the Wood County Airport. Willis also discussed the WCIC Board's request for clarification on the Wood County EXPO center as to which entity would be responsible for leading this project. She requested the QDC and/or the City provide a letter to the WCIC regarding such. Bennett and Hall informed her that such could be provided by the QDC and that the QDC had always viewed the project as a County led effort.

Dunn arrived at the meeting at 5:46 PM. // Teaff left the meeting at 5:50 PM.

V. Action Items

Item 1 – Board Meeting Minutes 11/12/12

Bennett offered an opportunity for members to review the minutes and suggest any corrections.

Dunn made a motion to approve the minutes as presented, Kleebauer seconded the motion. The motion passed unanimously.

Item 2 – Financial Report

Hall presented members a written financial report contained in their meeting packet and gave a brief presentation on the current financial state of the Corporation's operating and construction funds.

Kleebauer made a motion to approve the report as presented, Dunn seconded the motion. The motion passed unanimously.

Item 3 – QDC Board Appointment

Bennett explained that Edwards recent passing left a vacancy on the board to which he recommended appointing Mayor Pro Tem J.R. Evans.

Dunn made a motion appoint Evans to the vacant Board seat to replace Edwards, Kleebauer seconded the motion. The motion passed unanimously.

Items 4 and 5 were taken together without objection.

Item 4 – Appoint of Board Vice-President

Item 5 – Bank Account Authorization

Bennett explained that Edwards had previously served as Vice President of the Board and also as a signatory on the Board's account and that he suggested Evans fulfill these roles.

Dunn made a motion to appoint Evans as Vice President and to replace Edwards on the signature card, Kleebauer seconded the motion. The motion passed unanimously.

Item 6 – Corporation Programs, Goals, & Direction

Hall presented the several worksheets regarding economic development and discussed the need to prioritize or set goals and direction of the Corporation. There was general discussion among the Board about high priority issues and concerns for economic development. Areas of greatest concern included: aesthetic/visual quality, transportation/traffic management, financial resources for improving quality of life and supporting development, promotions/advertising, and industrial/jobs development. There was general consensus for the members to continue to consider this issue individually and discuss at a future meeting.

No action was taken on this item.

Item 7 – Agreement for Consulting Services (Executive Director)

Bennett explained that the agreement with the Executive Director would automatically extend for an additional two years from July 15, 2013 to July 15, 2015 as of January 15, 2013 if no action was taken by the Board. He suggested the board mutually agree with Hall to extend the automatic renewal date of the extension to March 22, 2013 to allow for time for discussions with Hall and with the City to arrange various concerns related to the agreements between the parties.

Kleebaur made a motion to approve execution of the agreement, Dunn seconded the motion. The motion passed unanimously.

Adjournment

Kleebauer made a motion to adjourn, Dunn seconded the motion. The motion passed unanimously.

The meeting was adjourned at 8:00 PM.

I HEREBY CERTIFY THAT THESE MINUTES ARE A TRUE AND CORRECT RECORD OF THE ITEMS CONSIDERED AND ACTION TAKEN AT THIS MEETING AND THAT THESE MINUTES HAVE BEEN APPROVED AS TRUE AND CORRECT AND THAT AN EXECUTED COPY IS ON FILE WITH THIS OFFICE.

**MICHAEL E. HALL
BOARD SECRETARY**