

MEETING MINUTES
Meeting of the Quitman Development (QDC) Board of Directors
Monday, July 9, 2012 – 5:30 PM
Quitman City Hall – Office of the QDC Executive Director
401 E. Goode Street, Quitman, Texas 75783

QDC BOARD PRESENT: Randy Bennett, President; Jerry Edward, Vice President; Rickey Cameron, Member; Randy Dunn, Member and Richard Kleebauer, Member;

QDC BOARD ABSENT: Mark Ellison, Member; Trey Teaff, Member

STAFF PRESENT: Mike Hall, QDC Executive Director (Secretary/Treasurer)

I. Call to Order

Bennett called the meeting to order at 5:30 PM.

II. Invocation

At Bennett's request, Kleebauer led an invocation.

III. Pledge of Allegiance

Bennett led the Pledge of Alliance.

IV. Citizen Comments

Bennett offered an opportunity for Citizen Comments, no comments were made.

V. Presentation (information only – no action)

Item 1 Wood County Industrial Commission – Chana Gail Willis, Executive Director

Willis gave a presentation to the Board regarding the Commission and its purpose to promote tourism and economic development within the County. She discussed the Commission's project to develop a program including marketing method and logo for such promotion. She also discussed the development and use of hotel/motel tax and sales tax. Willis also discussed the ongoing development of an Expo / Convention Center as a cooperative project in the County.

Item 2 QDC Director's Report

Hall presented his written report which included information on the following: Sales Tax Performance; Business Development; Emergence Park Development; Multi-Use Venue / Expo Center; and Charitable Foundation Update

VI. Action Items

Item 3 Board Meeting Minutes 12/12/11

Bennett noted members had a copy of the minutes in their packet and asked for corrections or additions. Hearing none, he entertained a motion for approval.

Kleebauer made a motion to approve the minutes. Edwards seconded the motion. The motion passed unanimously.

Item 4 Financial Report

Hall presented the printed financial report which was included in the member's packets. Bennett entertained a motion for approval.

Kleebauer made a motion to approve the minutes. Dunn seconded the motion. The motion passed unanimously.

Item 5 Fiscal Year Ending 2013 Proposed Budget

Hall presented the printed budget as included in the member's packets, noting the QDC was required to submit a budget for Council approval prior to September. He noted the budget was in balance, provided payment of a portion of interest on the Emergence Bonds from current remaining Construction Funds.

Kleebauer made a motion to approve the minutes. Dunn seconded the motion. The motion passed unanimously.

Item 6 Richards Street Extension Drainage Project Addition

Hall presented a project addition to the Richards Street Extension. The request was a proposal for a drainage study on the Richards Street area noting concerns about the retainage necessary to provide appropriate flow in the process of development of the area. The project addition cost was estimated at less than \$15,000.

Kleebauer made a motion to approve the project addition. Edwards seconded the motion. The motion passed unanimously.

Item 7 QDC Board Appointments

Hall noted that Bennett, Cameron, and Ellison were appointed to terms that would expire September 30, 2012. There was general discussion regarding the reappointment of these individuals.

Kleebauer made a motion to nominate the current members for reappointment. Dunn seconded the motion. The motion passed unanimously.

Adjournment

Kleebauer made a motion to adjourn, Dunn seconded the motion. The motion passed unanimously.

The meeting was adjourned at 6:15 PM.

I HEREBY CERTIFY THAT THESE MINUTES ARE A TRUE AND CORRECT RECORD OF THE ITEMS CONSIDERED AND ACTION TAKEN AT THIS MEETING AND THAT THESE MINUTES HAVE BEEN APPROVED AS TRUE AND CORRECT AND THAT AN EXECUTED COPY IS ON FILE WITH THIS OFFICE.

***MICHAEL E. HALL
BOARD SECRETARY***