

## REGULAR MEETING MINUTES

### City Council, City Of Quitman

Thursday, July 21, 2016 7:00PM

City Council Chambers, City Hall – 401 E. Goode Street, Quitman, TX

**COUNCIL PRESENT:** J.R. Evans, Mayor; David Dobbs, Mayor Pro-Tem; Susan Resnik, Alderman; Kevin Gilbreath, Alderman and James Whitehurst, Alderman.

**COUNCIL ABSENT:** Randy Dunn, Alderman and

**STAFF PRESENT:** Jim McLeroy, City Attorney; Dee Gilbreath, Utilities Director; Walter Lutonsky, Streets & Maintenance Director; Terry Bevill, Police Captain ; Scott Wheeler, Fire Chief. and Sandy Cobern, Acting City Secretary.

**Mayor Evans called the meeting to order at 7:00 PM.**

**Alderman Dobbs gave an invocation and Mayor Evans led the United States pledge.**

#### **Item 1 – Citizen Comments**

Jim McLeroy wanted to invite everyone to the grand opening of the Service Rent-all in Tyler at the intersection of 69 and 346 on the southside of Tyler.

Paul Brown spoke about a pep rally at the High School about two months that was put on by the Quitman Economic development and the city speaking about change coming but still we see no change. We expect to see change and we're not. There are still vacancies around the square and he wants to see progress. Mayor commented that the change is slow but the QDC has worked on the north side of town and has removed some trees and is waiting to get the stumps removed to start on the new parking lot which is part of that program. They have started with the asbestos abatement of those two buildings, it may look a little trashy at this point but that's part of the asbestos they have removed and disposed of properly. The next phase that is funded is waiting on the contractor's schedule to get in and clean up and renovation of the buildings to get them a little more marketable. The QDC Director has been showing those buildings in their current condition and has generated quite a bit of interest and people are looking at those buildings for future development as the QDC and the city works together to get that trash cleaned up you saw in the windows.

#### **Item 2 – Mayor Comments**

Mayor Evans read to the council and audience a letter he received from the Forever Young Activities group expressing their appreciation for some work that Walter Lutonsky had done for them. Walter commented that it was also the guys that help.

Alderman Whitehurst stated that he would like to thank his wife, Melanie Whitehurst and the kids that are in trouble for cleaning up downtown and all the way to the Tax Office and the corner of the Ford house. Walter Lutonsky commented that she had done a good job and he and the guys would like to thank her also for making their job easier. Alderman Whitehurst said she is going to continue that clean up. Mayor Evans thanked him for mentioning that.

#### **Consent Agenda**

*All items under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

#### **Item 3 – May 19, 2016 City Council Regular Meeting Minutes**

#### **Item 4 – May 12, 20, 26, 2016 and June 6, 27, 29, 2016 City Council Special Meeting Minutes**

#### **Item 5 – Financial Report as of June 30, 2016**

#### **Item 6 – Budget Report as of June 30, 2016**

#### **Item 7 – May/June Departmental Reports**

***Mayor Pro-Tem Dobbs made a motion to approve the Consent Agenda, Alderman Whitehurst seconded the motion. The motion passed unanimously.***

#### **Item 8 – Wood County Industrial Commission Representative Report**

Sam Scroggins explained how the WCIC works meaning that they distribute Hotel Motel Tax money to towns around unincorporated areas. About \$70,000 funding for items good for the county. They met on 7/7/16 in Winnsboro. There were 15 projects that were submitted around different entities in Wood County asking for money to promote their events. They promote events that will bring tourism in where people will be spending the night due to this money comes from Hotel Motel tax. They changed the guidelines that now requires 45 days for any checks rewarded for funding and that you need to ask for those funds by the end of August and then they will spend the month of September reviewing those requests and award those funds by October 1<sup>st</sup>.

**Item 9 – Ordinance O072116 (01) Change Code of Ordinance 30.15 Regular Council Meetings.**

Mayor Evans stated the next order of business was to change this ordinance amending the regular city council meetings time to change from 7:00 PM to 5:30 PM so this will allow the council members to get the business done and get home at a decent hour and eliminate the staff having to go home after work and rush back at 7:00 for the council meeting.

***Alderman Gilbreath made a motion to approve the Ordinance, Mayor Pro-Tem Dobbs seconded the motion. The motion passed unanimously.***

**Item 10 – O072116(02) Renewal of WCEC Franchise Tax 20 year contract.**

Mayor Evans asked Trey Teaff if he had anything to add about the contract. Mr. Teaff stated that he did not. Mayor Evans stated that the 5<sup>th</sup> of August this will expire and Wood Co Electric is offering another 20 year contract stating this is another source of income and recommend that we approve this. It is staying at the same rate of 6%.

***Alderman Resnik made a motion to approve. Mayor Pro-Tem Dobbs seconded the motion. Motion passed unanimously.***

Alderman Gilbreath asked if this is comparable to other utilities, is it a scale or how is it? Trey Teaff stated that they have other agreements from 2% to 6%. Mayor Evans stated that this is one of our higher one.

**Item 11 – Resolution R072116(A) Increase Funding of Park Building Maintenance Budget Line**

Mayor Evans stated this is a resolution to move some money that is not earmarked for anything from the park revenue budget line 1015074 to allocate \$ 13,120 and move it to the budget line acct 1916137 for building maintenance for the park in the same amount and this will allow for the next item on the agenda. We are doing well on our RV rentals and have exceeded what we budgeted and so that this money is not lost, we have a definite need in the park which we will discuss next. I didn't want to discuss fixing the roofs if we weren't going to get the money allocated, so I'll entertain a motion to reallocate the funds.

***Mayor Pro-Tem Dobbs made a motion to approve the resolution, Alderman Gilbreath seconded the motion. The motion passed unanimously.***

**Item 12 – Resolution R072116(B) Award Contract for Roofing**

This resolution is for the roof on the honeymoon cottage and the small gazebo. We will lose the gazebo if we don't get that one fixed and we have plans to put some displays up and some furniture and artifacts into the honeymoon cottage but with the roof leaking it wasn't feasible. I will entertain a motion to approve this resolution.

***Mayor Pro-Tem Dobbs made a motion to approve the resolution, Alderman Gilbreath seconded the motion. The motion passed unanimously.***

We did take bids from ABC Roofing for a metal roof that looks like shingles. Their bid included a 5 year labor warranty and lifetime warranty on the roof itself. Walter presented the council with a sample of what it looks like and that they chose a cedar color.

**Item 13 – Resolution R0072116(C) TXDOT Resolution**

This is a maintenance agreement between the City of Quitman and TXDOT. It's a standard agreement.

***Alderman Gilbreath made motion to approve the resolution, Alderman Whitehurst seconded the motion. The motion passed unanimously.***

**Item 14 – Resolution R0072116 (D) PerdueBrandonFielderCollins&Mott LLP Acceptance of Bids**

This is a resolution to approve selling some property that was previously owned by Rosie Berry. David Hudson, our tax lawyer from Tyler, explained the process of how they handle delinquent taxes. This is one of those properties that was sold on the court house steps. If it works out well the property is sold or if it doesn't it becomes struck off, which means the governing entities become owners as trustees for these properties and that is what happened in this case, no one was willing to pay the minimum bid. But someone now has come forward wanting to buy the property so in order to do that we have to have a resolution from the City of Quitman and one from the Wood County Commissioners Court to approve that sell. After more questions and some discussion Mayor Evans ask if there were any more questions, hearing none he ask if all in favor.

***Alderman Resnik made motion to approve the resolution, Mayor Pro-Tem Dobbs seconded the motion. The motion passed unanimously.***

**Item 15 – Resolution R0072116 (E) Enforcer Top Mount Pumper Truck Proposal Accepted.**

The fire department went out for bids for the \$636,944.00 and ask for a 15 year note with 15 annual payments and a 15 year fixed interest rate and pay it off without penalty. We got back two bids, one from City National Bank that gave us the fixed rate and no penalty for early payoff. Also one from Wood Co National Bank which they would only guarantee us a fixed rate for five years. So for that reason we awarded the bid to City National Bank, however we went back and ask Wood Co National Bank if they would consider a 15 fixed rate and they declined.

***Mayor Pro-Tem Dobbs made motion to approve the resolution, Alderman Resnik seconded the motion. The motion passed unanimously.***

Alderman Gilbreath had questions on how many bids we got, how many trucks we still owe on and Alderman Resnik ask if we were trading it in. Fire Chief Wheeler stated they did get numerous bids, and also that they don't owe anything on other trucks, everything is paid off, and that they will not be trading it in, a small department is wanting to buy it.

**Item 16 Resolution R)072116(F) Signatories for City Accounts**

Mayor Evans stated that the council had hired Greg Hollen for the new City Secretary/Administrator so we need a resolution to approve a new signatory list for Wood Co National Bank. The ones that will be authorized to sign checks will be Mayor Evans, Mayor Pro-Tem Dobbs, City Secretary/Administrator Greg Hollen, and Sandy Cobern, Utility Coordinator. Alderman Resnik asked how many signatures are required. Mayor Evans stated that we have one full time city employee and one elected official's signature on every check.

***Alderman Gilbreath made motion to approve the resolution, Alderman Whitehurst seconded the motion. The motion passed unanimously.***

Mayor Evans announced before we adjourn we would like to thank the Boy Scouts for taking an interest in our council meeting and being off here, we certainly welcome the scouts and wish them well.

**Adjournment**

Mayor Evans entertained a motion to adjourn.

***Mayor Pro-Tem Dobbs made a motion to adjourn, Alderman Gilbreath seconded. The motion passed unanimously.***

**The meeting was adjourned at 8:00 P.M.**

***HEREBY CERTIFY THAT THESE MINUTES ARE A TRUE AND CORRECT RECORD OF THE ITEMS CONSIDERED AND ACTION TAKEN AT THIS MEETING AND THAT THESE MINUTES HAVE BEEN APPROVED AS TRUE AND CORRECT AND THAT AN EXECUTED COPY IS ON FILE WITH THIS OFFICE.***

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***Sandy Cobern  
Acting City Secretary***