

**MEETING MINUTES**  
**City Council, City Of Quitman**  
Thursday, July 18, 2013 – 7:00 PM  
City Council Chambers, City Hall – 401 E. Goode Street, Quitman, TX

**COUNCIL PRESENT:** J.R. Evans, Mayor; Toni Cole, Mayor Pro-Tem; Larry Crow, Alderman; Arnie Spiers, Alderman; and David Dobbs, Alderman;

**COUNCIL ABSENT:** Randy Dunn, Alderman

**STAFF PRESENT:** Delene Allen, Civic Services Director; Kelly Cole, Police Chief; Mike Hall, City Secretary / Administrator; Meri Joy Brightwell, Assistant City Secretary; Dee Gilbreath, Utilities Director; Walter Lutonsky Streets & Maint. Director; Jim McLeroy, City Attorney; and Scott Wheeler, Fire Chief.

***Evans called the meeting to order at 7:00 PM.  
Evans led an invocation and the pledge.***

**Item 1 - At 7:05 PM, without objection Evans convened a Public Hearing for the purpose of hearing public comment on the request for Zoning Change Request by property owner to rezone Lots 12, 13, 14, 15 & 16 of Block 2 JB Walker Addition AND Block 50 of Quitman Townsites from Residential (R-1B) to General Business (B-2)**

Rene Anders, with Quitman Realty was present and spoke as the property owner, stating the property was currently mostly surrounded by business used property and that the potential buyer was planning on using it for a parking lot.

Arinda Richards, owner of the Country Kitchen and potential buyer, said she did not have enough parking to accommodate her restaurant and by using requested property as a parking lot, it would create an entrance and exit on Conger Street, taking the traffic strain off of Lane Street.

**At 7:10 PM, without objection Evans closed the public hearing.**

**Item 2 – Citizen Comments (COMMENT ONLY)**

No citizen comments were made.

Evans commented that the Council had a very busy month with budget workshop, tours of the utility facilities and workshops on utility rates. He reminded everyone of the community theatre production to be held the coming weekend and also reported that the July 4<sup>th</sup> Ice Cream Social was a success.

**Item 3 – June 20, 2013 Regular City Council Meeting Minutes**  
**Crow made a motion to approve the minutes, Cole seconded the motion. The motion passed unanimously.**

**Item 4 – July 8, 2013 Special City Council Meeting Minutes**  
**Crow made a motion to approve the minutes, Dobbs seconded the motion. The motion passed unanimously.**

**Item 5 – June Financial Report**  
**Cole made a motion to approve the report, Crow seconded the motion. The motion passed unanimously.**

**Item 6 – June Budget Report**  
**Crow made a motion to approve the report, Dobbs seconded the motion. The motion passed unanimously.**

**Item 7 – June Departmental Reports**  
Evans asked if any of the department head wished to add anything to their report.  
Allen announced the Wood County Genealogy Society was celebrating 30 years in October.  
**Crow made motion to approve the reports, Spiers seconded the motion. The motion passed unanimously.**

**Item 8 – Zoning Change Request by property owner to rezone Lots 12, 13, 14, 15 & 16 of Block 2 JB Walker Addition AND Block 50 of Quitman Townsites from Residential (R-1B) to General Business (B-2)**  
Evans introduced the ordinance and explained that the Planning and Zoning Commission and Zoning Official had recommended the zoning change as submitted to the council.  
**Crow made a motion to pass the ordinance, Dobbs seconded the motion. The motion passed unanimously.**

**Item 9 – Water/Sewer Utility Rates and Regulations**  
Evans introduced the ordinance noting the rates still needed some work and that since the last workshop they may have found a way to lower the cost of repair to the water plant. Evans requested to table this item  
**Dobbs made a motion to table the ordinance, Crow seconded the motion. The motion was tabled.**

**Item 10 – Parks & Recreation Advisory Board and Director**

Evans read the caption of the ordinance. Hall explained the ordinance would approve an advisory board and a director for parks and recreation. Allen was recently upgraded from Librarian to Civic Services Director and this would formally place all park functions under her administration as well as create a working / advisory Board for her to work with.

***Crow made a motion to pass the ordinance, Dobbs seconded the motion. The motion passed unanimously.***

**Item 11 – Fire Marshal Supervision**

Evans introduced the resolution explaining that he had spoken with Chief Cole and Hall and all are were in agreement to move the Fire Marshal position to the supervision of the Police Chief as this resolution would do.

***Crow made a motion to pass the ordinance, Dobbs seconded the motion. The motion passed unanimously.***

**Item 12 – Solid Waste Disposal Service Agreement Extension**

Evans introduced the resolution explaining that it would extend our current contract by 5 years beyond the expiration with a guaranteed no rate increase for the next 2 years. Dean Wheeler and Gene Keenon of Allied Waste/Republic were present to represent the provider.

***Crow made a motion to approve the resolution, Dobbs seconded the motion. The motion passed unanimously.***

**Item 13 – Volunteer Training Leave Policy – Personnel Manual Revision**

Evans pointed out that several of the City employees served as volunteers for the fire department and on occasion were required to be absent for training. He explained that this resolution would allow those employees 5 paid official days per 12 month period to attend the training under Mayoral approval. He noted that although this had been practice in the past, he wanted to formalize it as policy.

***Crow made a motion to approve the resolution, Spiers seconded the motion. The motion passed unanimously.***

**Item 14 – Parks and Recreation Advisory Board Appointments**

***No action was taken on this item.***

**Item 15 – Fiscal Year Ending Preliminary Budget 2014**

There was general discussion about the overall budget. Hall discussed the budget notes provided to the Council members, noting the minor changes as discussed in the previous workshops and that both funds were balanced as presented.

***Without objection at 7:31 PM, Evans recessed the meeting into an Executive Session pursuant to Local Government Code Section 551.072 – Acquisition or Sale of Real Estate.***

***A separate Certified Agenda of this Executive Session is on file with the City Secretary.***

***The Regular Meeting was reconvened at 8:25 PM.***

**Item 15 – Acquisition or Sale of Real Estate**

***No action was taken on this item.***

**Adjournment**

***Crow made a motion to adjourn, Spiers seconded the motion. The motion passed unanimously.***

***The meeting was adjourned at 8:26 PM.***

***I HEREBY CERTIFY THAT THESE MINUTES ARE A TRUE AND CORRECT RECORD OF THE ITEMS CONSIDERED AND ACTION TAKEN AT THIS MEETING AND THAT THESE MINUTES HAVE BEEN APPROVED AS TRUE AND CORRECT AND THAT AN EXECUTED COPY IS ON FILE WITH THIS OFFICE.***



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**MICHAEL E. HALL**